

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk

Parish Clerk: V Banyard

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Minutes of the Ordinary Meeting held on 28.4.2026 in Tolleshunt Knights Village Hall

Present:

Chair – Councillor D Tungatt

Vice Chair – Councillor M Porter

Councillors G Cook, N Lewis, M Sullivan and M Thompson.

Parish clerk – V Banyard

No members of the public were present.

Public session No issues were raised.

4004.01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items

There were no apologies for absence.

No Declarations of Interest were made.

4005.01 To approve the Minutes of the Ordinary Meeting held on 16.3.2026

It was **RESOLVED** to approve the above Minutes.

4006.01 To receive items of information on the above Minutes.

No issues were raised.

4007.01 To consider co-option to fill the remaining vacancy on the Council.

There has been no further interest to date.

4008.01 To consider planning issues:

Decisions by Maldon District Council. None had been received.

New applications. The following were considered:

26/00201/WTPO	Recreation Ground Top Road Tolleshunt Knights	(TPO 16/24) T1-T3 Oak trees- fell and treat stump Following a public meeting and further consideration by the Parish Council it was RESOLVED to object to the above application as shown in Appendix A of these Minutes.
26/00222/FUL	Community of St John the Baptist The Old Rectory Rectory Road Tolleshunt Knights	Erection of a two storey replacement accommodation block. It was RESOLVED to support this application.

Enforcement issues. No report or update has been received.

Any other planning issues. No other matters were raised.

4009.01 To consider any report that the Clerk may make and correspondence received.

No issues were raised.

4010.01 To consider any Highways issues

The damaged road name sign at the junction of Top Road and Oxley Hill will be reported.
It was noted that repair works have been carried out to the carriageway in Tudwick Road.
Latest Trucam report.

No new report was available.

4011.01 Public rights of way.

There was nothing to report.

4012.01 Road Safety issues .

No matters were raised.

4013.01 Press Officer's report A report of each meeting continues to be published on the Parish Council's website and notice board and also sent to the Maldon Standard for publication.

4014.01 Report of the Village Hall Management Committee representative.

The Village Hall continues to work at a profit even though some clubs and organisations no longer use it due to the unevenness of the floor.

The Parish Council agreed to nominate the Village Hall for an award by the Rural Community Council of Essex,

4015.01 To receive the financial reports for April and to approve payments.

The reports were received and noted.

It was **RESOLVED** to authorise the following payments:

V Banyard	Salary + expenses Apr	£ 343.34
HMRC	Clerk's tax Apr	£ 80.06
Maldon DC	Trucam Jan – Mar 26	£ 311.33
Microsoft 365	Subscription renewal	£ 84.99

The list of payments above has been examined by the Council's Responsible Financial Officer, verified and certified against the invoices presented.

Update on the internal audit of the accounts for the year ended 31.3.2026. The auditor visited the clerk and carried out the internal audit on 23rd April 2026. Her report is now awaited.

4016.01 To receive and approve the draft IT policy and the updated Data Protection policy.

It was **RESOLVED** that this should be revisited at the Council's May meeting.

4017.01 To consider any issues concerning the playing field, play area and car park

Defibrillator Checks on the equipment are made regularly.

Play area Nothing has been heard to date concerning the grant application for play area refurbishment.

Tree works in the playing field

Following the submission of the application to fell the oak trees, Bonz Cairey has been asked to defer the dead wooding until further notice.

As yet there is no date for the work to be carried out by the Essex Wildlife Trust Rangers.

Other issues No other matters were raised.

4018.01 Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.

The Parish Council has kept its insurers updated about the application to fell the trees. The advice is that nothing further can be done until Maldon District Council makes its decision.

4019.01 Local Government Devolution The government has decided in favour of the five authorities model for Essex whereby Maldon will join with Brentwood and Chelmsford. Further information is awaited but elections for County Councillors will be held in May 2026.

4020.01 To consider other items of information for inclusion in a future agenda.
No other issues were raised.

As there was no further business the meeting was closed at 9.00 pm.

The above Minutes were approved at the Meeting dated 128.5.2026 and recorded as Minute reference 4025.01