

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk

Parish Clerk: V Banyard

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Minutes of the meeting held on 19.1.2026 in Tolleshunt Knights Village Hall

Present:

Chair – Councillor D Tungatt

Vice Chair – Councillor M Porter

Councillors G Cook, N Lewis and M Thompson.

Parish clerk – V Banyard

No members of the public were present.

Public session No issues were raised.

3952.01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.

There were no apologies for absence and no Declarations of Interest were made.

3953.01 To approve the Minutes of the Ordinary Meeting held on 15.12.2025.

It was **RESOLVED** to approve the above Minutes.

3954.01 To receive items of information on the above Minutes.

No issues were raised.

3955.01 To consider co-option to fill the two vacancies on the Council following the passing of Councillor June Dennis and the resignation of Councillor R Long. The usual process will be followed - Maldon District Council will be notified of the vacancies and if no election is called the Parish Council will proceed to co-option.

3956.01 To consider planning issues:

There were no decisions by Maldon District Council.

New applications. The following was considered:

25/01094/HOUSE	The Node 6 Barnhall Road Tolleshunt Knights	Alterations to existing garage and carport to create habitable rooms with roof lights and part pitched, part flat roof. Single storey side extension with pitched roof over to match existing. Alterations to fenestration, including relocation of the entrance door. It was RESOLVED to support this application.
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Enforcement issues. No update was available.

Any other planning issues which may arise. Councillor Mr Porter was thanked for submitting a response on behalf of the Parish Council to the public consultation on the Preferred Options Colchester Local Plan up to 2041. Points made were the need for a clear boundary between the settlements of Tolleshunt Knights and Tiptree, and the importance of improvements in infrastructure before further development takes place.

3957.01 To consider any report that the Clerk may make and correspondence received. No issues were raised.

3958.01 To consider any Highways issues

Latest Trucam report – December 2025. 10 captures of speeding vehicles were made over 2 hours (3 patrols in 2 different locations). The highest recorded speed in a 30 mph limit was 40 mph. This is the lowest number of captures for some considerable time.

It is not known if the police have carried out any more speed checks in the village.

Any other highways issues. Overgrown hedges and vegetation on the splay from Hawthorns into Brook Rd. This has been reported again due to concerns about visibility and safety when exiting Hawthorns, but Highways' response remains that the issue is not considered to be urgent.

The pothole in Barnhall Road outside Hillcrest House on the top of the hill is now considerably larger and deeper and constitutes a danger to traffic. This will again be reported to Highways.

3959.01 Public rights of way. It was **RESOLVED** to appoint Councillor G Cook as the new officer for public rights of way.

3960.01 Road Safety issues. It was **RESOLVED** to appoint Councillor M Porter as the new officer for Road Safety issues.

3961.01 Press Officer's report It was **RESOLVED** to appoint the clerk as the new Press Officer.

3962.01 Report of the Village Hall Management Committee representative.
There was no report as the last meeting was cancelled.

3963.01 To receive the financial reports for January and to approve cheques for payment.
The reports were received and noted.

It was **RESOLVED** to authorise the following payments by online banking:

V Banyard	Salary + expenses Jan	£ 343.34
HMRC	Clerk's tax Jan	£ 80.06
Maldon DC	Trucam Oct – Dec 2025	£ 311.33
TKVHMC	Hall hire Sep – Dec	£ 40.00
Maldon DC	Grounds maintenance Oct – Dec	£ 991.20
Ms A Wood	Internal audit 24 -25	£ 110.00

The list of payments above has been examined by the Council's Responsible Financial Officer, verified and certified against the invoices presented.

Update on the move to internet banking. All three Councillor signatories and the clerk are now able to use the internet banking.

3964.01 To consider any issues concerning the playing field, play area and car park, including:

Defibrillator Checks on the equipment are made regularly.

Deeds for playing field The Council's solicitor has now advised that his work on the deeds has been completed and the Land Registry will release the documents in July 2027. It was **RESOLVED** that payment to the solicitor should be made once Councillor Mrs Thompson has spoken to him to understand the process which has been carried out

Play area issues Councillor Mr Porter has completed the grant application and this will be circulated to members and then submitted.

Tree works in the playing field Fordhams will be carrying out tree work in the playing field from 19.1.2026.

The following proposals were then made for a tree survey to be carried out:

1. The tree survey should be done by Greenacres on 23.1.2026 and as a result any additional work should be carried out in accordance with the tree survey results. Votes: 4 in favour.
2. The tree survey should be carried out next year. Votes: 1 in favour.

As a result of the above votes it was **RESOLVED** that proposal 1 should be adopted.

As yet there is no date for the work to be carried out by the Essex Wildlife Trust Rangers.

White lining of the car park and driveway. This work has been included in the budget for 2026-2027, but it was noted that in the past TKVHMC had indicated a willingness to pay half of the costs. The clerk will obtain quotes for this work and then advise the TKVHMC of the costs and ask if they are still able to contribute.

It was noted that Appleton Contracts will shortly carry out road sweeping of the car park and driveway.

3965.01 Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
There was nothing new to report.

3966.021 Local Government Devolution Councillor Mr Porter has submitted a response on behalf of the Council to the latest consultations.

3967.01. To consider review of the following policies:

It was **RESOLVED** to adopt the updated Internal Financial Controls Policy as presented.

Councillor Mr Porter will work on an updated CCTV policy.

Councillor Mrs Thompson will work on an updated Risk Assessment policy and dedicated e mail addresses for councillors and clerk.

It was **RESOLVED** that the updated Financial Regulations and Complaints Procedure are adopted.

The Council will consider the need for a Safeguarding Policy.

3968.01 To consider other items of information for inclusion in a future agenda.

No other issues were raised.

As there was no further business the meeting was closed at 8.35 pm.

The above Minutes were approved at the meeting dated 16.2.2026 and recorded as Minute reference 3970.01