

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk

Parish Clerk: V Banyard

tkpcclerk@gmail.com

Minutes of the meeting held on 16.3.2026 in Tolleshunt Knights Village Hall

Present:

Chair – Councillor D Tungatt

Vice Chair – Councillor M Porter

Councillors G Cook, N Lewis and M Thompson.

Parish clerk – V Banyard

One member of the public was present.

Public session No issues were raised.

3987.01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items

There were no apologies for absence.

No Declarations of Interest were made.

3988.01 To approve the Minutes of the Ordinary Meeting held on 16.2.2026

It was **RESOLVED** to approve the above Minutes.

3989.01 To receive items of information on the above Minutes.

No issues were raised.

3990.01 To consider co-option to fill the two vacancies on the Council The vacancies had been advertised and one application was received. It was unanimously **RESOLVED** to co-opt Mr Michael Sullivan onto the Council. Councillor Mr Sullivan then signed the Declaration of Acceptance of Office as a member of Tolleshunt Knights Parish Council and was welcomed as anew member.

3991.01 To consider planning issues:

Decisions by Maldon District Council. The following were noted:

25/01094/HOUSE The Node 6 Barnhall Road Tolleshunt Knights	Alterations to existing garage and carport to create habitable rooms with rooflights and part pitched, part flat roof. Single storey side extension with pitched roof over to match existing. Alterations to fenestration, including relocation of the entrance door.	Approved 3.3.2026
Hallfield Gate Barnhall Road Tolleshunt Knights	Demolition of existing dwelling; erection of replacement detached 4 bed dwelling, 1 bed detached annexe and detached double garage, associated landscaping and parking	Approved 2.3.2026
Mayfield Park Lane Tolleshunt Knights	Part retrospective detached timber framed double carport	Approved 10.3.2026

New applications. None had been received.

Enforcement issues. No update was available.

Any other planning issues. No matters were raised.

3992.01 To consider any report that the Clerk may make and correspondence received.
No matters were raised.

3993.01 To consider any Highways issues

Pothole outside Hillcrest Barnhall Road. Following the repair and subsequent deterioration of the patching of this pothole the Parish Council had again reported this to Highways but the response was that it was not a priority to repair. However it was noted that it has now been marked up for repair again.

An overgrown hedge at 3 D'Arcy Road will be reported to Highways as it is encroaching onto Brook Road and becoming dangerous to traffic.

Latest Trucam report. 5 captures of speeding vehicles were made in February over 2 hours (4 patrols in 2 different locations). The highest recorded speed in a 30 mph limit was 39 mph. This is again a low number of captures. It was reported that the police have recently been carrying out speed checks in the village. It was **RESOLVED** that for the year 2026-2027 four patrols of half an hour each should be carried out.

3994.01 Public rights of way. Due to the recent bad weather the footpaths are all very muddy.

3995.01 Road Safety issues No matters were raised.

3996.01 Press Officer's report A report of each meeting is published on the Parish Council's website and notice board and also sent to the Maldon Standard for publication.

3997.01 Report of the Village Hall Management Committee representative.

VHMC meetings are now being held bi-monthly rather than each month.

The VHMC is arranging a litter pick on Factory Hill in the coming weekend.

The Parish Council has not yet received a reply from the VHMC regarding the relining of the car park.

3998.01 To receive the financial reports for March and to approve payments.

The reports were received and noted.

It was **RESOLVED** to authorise the following payments:

V Banyard	Salary + expenses Mar	£ 347.84
HMRC	Clerk's tax Mar	£ 80.06
M Thompson	To rectify error in toner payment	£ 29.09
Maldon DC	Grounds maintenance Q4	£ 991.20
V Banyard	To correct error in Feb salary	£ 267.27

The list of payments above has been examined by the Council's Responsible Financial Officer, verified and certified against the invoices presented.

It was **RESOLVED** that if the invoice for Trucam patrols Q4 is received before the end of the financial year, then that invoice should be paid immediately.

3999.01 To receive and approve the updated Assets Register

It was **RESOLVED** to approve the Register as above.

4000.01 To consider any issues concerning the playing field, play area and car park

Defibrillator Checks on the equipment are made regularly. The defibrillator recently suffered a shorted circuit but this was quickly put right.

Play area issues Councillor Mr Porter has submitted the completed grant application for the refurbishment of equipment in the play area but as yet nothing has been heard.

Tree works in the playing field The recent tree survey by Greenacres highlighted the need for dead wooding to be carried out on the four protected oak trees adjacent to the Hall. Three quotes were considered and it was **RESOLVED** to accept the quote from Bonz Cairey Ltd. The public will be notified of the date when the dead wooding will be carried out, which will hopefully be in the school holidays. The tree survey report also showed the need to remove the iron bench around one of the trees as it is damaging the bark. Once this is done the Council will seek to replace it with a half moon composite rubber bench.

As yet there is no date for the work to be carried out by the Essex Wildlife Trust Rangers.

White lining of the car park and driveway See Minute 3997 above.

Other issues The playgroup recently reported some suspicious activity in the car park but CCTV images did not show anything.

4001.01 Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.

There was nothing new to report.

4002.021 Local Government Devolution Further updates are awaited.

4003.01 To consider other items of information for inclusion in a future agenda.

The Annual Parish Assembly will precede the April meeting of the Parish Council.

No other issues were raised.

As there was no further business the meeting was closed at 8.20 pm.

The above Minutes were approved at the Meeting dated 28.4.2026 and recorded as Minute Reference 4005.01