

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Annual Meeting of the above Council to be held on **Monday 18th May 2026** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.
V Banyard
Parish clerk
13.5.2026

AGENDA

Prior to the Meeting members are reminded to update the information on their Register of Interests.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To elect the Chair of the Parish Council for the year 2026-2027.
2. To receive the Chair's Declaration of Acceptance of Office.
3. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
4. To elect the Vice Chair of the Parish Council for the year 2026-2027.
5. To approve the Minutes of the Ordinary Meeting held on 28.4.2026
6. To receive items of information on the above Minutes
7. To consider co-option to fill the remaining vacancy on the Parish Council.
8. To formally receive the Parish Clerk's resignation and to consider advertising of this post.
9. To consider planning issues:
 - a. Decisions by Maldon District Council – None received to date.
 - b. New applications – None received to date.
 - c. Enforcement issues – progress report (if any).
 - d. To consider any other planning issues which may arise.
10. To consider any report that the Clerk may make and correspondence received.
11. To consider any Highways issues, including:

Latest Truam report for April 2026. 4 patrols over a period of 2 hours in 2 different locations – 17 captures of speeding vehicles with the highest recorded speed of 42 mph in a 30 mph limit.
To consider any other highways issues/reports which may be received.
12. Public rights of way report.
13. Road Safety report.
14. Press Officer's report.
15. Report of the Village Hall Management Committee representative.
16. To receive the financial reports for May 2026 and to approve payments.
Update on the internal audit for the year ended 31.3.2026.
17. To receive the Income and Expenditure Summary and the final Bank Reconciliation for the year ended 31.3.2026.

To approve the Certificate of Exemption for the year ended 31.3.2026. To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31.3.2026 and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

18. To consider subscribing to the Council Wise organisation.
19. To consider any issues concerning the playing field, play area and car park, including:
 - Defibrillator – update.
 - Hire of the field by various organisations/individuals.
 - Refurbishment/repairs to the play area. To note the that Council has been successful in obtaining a grant for the above work, and to consider the next steps to take in carrying out the project.
20. To further consider and adopt the drat IT and Data Protection policies.
21. Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
22. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 15th June 2026.**