

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the following meetings of the above Council to be held on **Tuesday 28th April 2026** in the Village Hall Top Road Tolleshunt Knights. The Annual Parish Assembly begins at 7.30 pm and will be followed by the Ordinary Meeting of the Parish Council.

V Banyard
Parish clerk
22.4.2026

AGENDA FOR THE ANNUAL PARISH ASSEMBLY

1. To receive apologies for absence.
2. To receive the Chair's report for the year 2025 – 2026.
3. To consider any matters following from the Chair's report.
4. To consider any other matters raised by those present.

AGENDA FOR THE ORDINARY MEETING

Public session - To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Ordinary Meeting held on 16.3.2026.
3. To receive items of information on the above Minutes.
4. To consider if there is any interest in the remaining vacancy on the Parish Council.
5. To consider planning issues:
 - a. Decisions by Maldon District Council – None to date.
 - b. New applications – Including:

26/00201/WTPO	Recreation Ground Top Road Tolleshunt Knights	(TPO 16/24) T1-T3 Oak trees-fell and treat stump Decision taken between meetings
26/00222/FUL	Community of St John the Baptist The Old Rectory Rectory Road Tolleshunt Knights	Erection of a two storey replacement accommodation block

- c. Enforcement issues. Update (if available)
 - d. To consider any other planning issues which may arise.
6. To consider any report that the Clerk may make and correspondence received.
 7. To consider any Highways issues, including:
Latest Trucam report (If available).
Any other highways issues.
 8. Public rights of way report – Councillor Mr Cook.
 9. Road safety report – Councillor Mr Porter.
 10. Press report – parish clerk.
 11. Report of the Village Hall Management Committee representative – Councillor Mr Porter.
 12. To receive the financial reports for April 2026 and to approve on line payments.
Update on the internal audit for the year ended 31.3.2026.
 13. To receive and approve the draft IT policy and the updated Data Protection policy.
 14. To consider any issues concerning the playing field, play area and car park, including:
Defibrillator – update.
Play area issues. Progress on the application for a grant for play area works.

Trees Any issues to be reported.

To note that the Essex Wildlife Trust Rangers will carry out minor works in the lower woodland in the playing field– date to be confirmed.

15. Insurance claim by TKVHMC against the Parish Council – subsidence of Hall – update.
16. Local Government Devolution – to note that the government has approved the 5 unitary authorities model for Essex, with Maldon combining with Brentwood and Chelmsford Councils.
17. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Annual Meeting held on **Monday 18th May 2026.**