

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Annual Meeting of the above Council to be held on **Monday 19th May 2025** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.
V Banyard
Parish clerk
14th May 2025

AGENDA

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To elect the Chair of the Parish Council for the year 2025-2026.
2. To receive the Chair's Declaration of Acceptance of Office.
3. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
4. To elect the Vice Chair of the Parish Council for the year 2025-2026.
5. To approve the Minutes of the Ordinary Meeting held on 28.4.2025
6. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
7. To receive items of information on the above Minutes.
8. To consider planning issues:
 - a. Decisions by Maldon District Council – None received to date.
 - b. New applications – Including:

25/00408/VAR	Lower Farm Blind Lane Tolleshunt Knights	Variation of condition 3 of approved planning permission 22/01051/JHOUSE (Detached two bay car port and store with first floor play room above which is to replace approved scheme 22/00408/HOUSE.) Variation sought: to change the external wall boarding to black hardie board to match the stable instead of the house.
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- c. Enforcement issues – progress report (if any) and to receive any response from Maldon District Council regarding the recent Freedom of Information request.
- d. To consider any other planning issues which may arise.
9. To consider any report that the Clerk may make and correspondence received.
10. To consider any Highways issues, including:
Latest Trucam report – if received.
Result of police speed checks in Brook Road and Barnhall Road on 10.5.2025 – one driver issued with a speed ticket and others given words of advice.
Possibility of a Speed Indicator Device in Barnhall Road.
11. Public rights of way report.
12. Road Safety report.
13. Press Officer's report.
14. Report of the Village Hall Management Committee representative.
15. To receive the financial reports for May and to approve cheques for payment.
Update on the internal audit for the year ended 31.3.2025.
Update on the move to internet banking.
16. To consider any issues concerning the playing field, play area and car park, including:
Defibrillator – update.
Hire of the field by various organisations/individuals.
Deeds for playing field – update.
Quotes for a new play area fence (Councillor Mr Cook).

17. Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.

18. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 16th June 2025.**