

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on **Monday 16th February 2026** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.

V Banyard
Parish clerk
11.22026

AGENDA

Public session - To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Ordinary Meeting held on 19.1.2026.
3. To receive items of information on the above Minutes.
4. To consider the process of co-option to fill the two vacancies on the Council as no election has been called.
5. To consider planning issues:
 - a. Decisions by Maldon District Council – None received to date.
 - b. New applications – Including:

26/00011/FUL	Outbuilding at Community of St John the Baptist The Old Rectory Rectory Road Tolleshunt Knights	Erection of a new single story book shop building with basement and associated site works, following demolition of existing greenhouse (Use Class E)
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- c. Enforcement issues. Update (if available)
- d. To consider any other planning issues which may arise.
6. To consider any report that the Clerk may make and correspondence received.
7. To consider any Highways issues, including:

Latest Trucam report December. 4 patrols over 2 hours - 11 captures with the highest recorded speed in a 30mph limit - 41 mph.

Any other highways issues. Pothole outside Hillcrest House Barnhall Road. Repair and subsequent deterioration.
8. Public rights of way report – Councillor Mr Cook.
9. Road safety report – Councillor Mr Porter.
10. Press report – parish clerk.
11. Report of the Village Hall Management Committee representative – Councillor Mr Porter.
12. To receive the financial reports for February 2026 and to approve on line payments.
13. To appoint the internal auditor of the accounts for the year 2025-2026.
14. To consider any issues concerning the playing field, play area and car park, including:

Defibrillator – update.

Deeds for playing field – Update.

Play area issues. Progress on the application for a grant for play area works.

Trees. To note that Fordhams has now completed work on various trees in the playing field. To consider the Arboricultural Survey Report carried out by Greenacre Arboricultural and to discuss any works which now need to be done.

To note that the Essex Wildlife Trust Rangers will carry out minor works in the lower woodland in the playing field– date to be confirmed.

Relining of car park and driveway. To note that the clerk has now received three quotations for this work and they have been passed on to TKVHMC for their decision to pay half of the cost.

15. Insurance claim by TKVHMC against the Parish Council – subsidence of Hall – update.
16. Local Government Devolution – any updates.
17. To consider and approve the following draft policies:
 - Risk Assessment
 - CCTV policy.
18. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 16th March 2026.**