

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on **Monday 15th December 2025** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.

V Banyard
Parish clerk
10.12.2025

AGENDA

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Ordinary Meeting held on 17.11.2025.
3. To receive items of information on the above Minutes.
4. To consider planning issues:
 - a. Decisions by Maldon District Council – Including:

25/00408/VAR	Lower Farm Blind Lane Tolleshunt Knights	Variation of condition 3 on approved planning permission 22/01051/HOUSE (Detached two bay car port and store with first floor playroom above which is to replace approved scheme 22/00408/HOUSE.) Variation sought: to change the external wall boarding to black hardie board to match the stable instead of the house. Approved 27/11/2025
25/00909/S37CON	Potters Resorts Five Lakes Whitehouse Hill Tolleshunt Knights	Installation of 1 x new pole for the purpose of supporting and reinforcing the existing overhead network. No objection.

- b. New applications – None received to date.
- c. Enforcement issues. Update (if available)
- d. To consider any other planning issues which may arise – Including the Parish Council's response to the public consultation on the new Preferred Options Colchester Local Plan setting out the way forward up to 2041. Copies of the Plan are available on line or to view at Tiptree Library. Consultation closes on **Wednesday 14th January 2026**.
5. To consider any report that the Clerk may make and correspondence received.
6. To consider any Highways issues, including:
Latest Trucam report. November – 3 patrols over 2 locations. Number of captures 23, highest recorded speed in a 30 mph limit – 44 mph.
Any other highways issues. Reported issue – vegetation problems Brook Road/Hawthorns.
7. Public rights of way report
8. Road Safety report.
9. Press Officer's report.
10. Report of the Village Hall Management Committee representative.
11. To receive the financial reports for December and to approve cheques for payment.
Update on the move to internet banking.
12. To consider and approve the draft budget as presented by the working group, and to set the precept for the year 2026-2027.
13. To consider any issues concerning the playing field, play area and car park, including:
Defibrillator – update.
Deeds for playing field – Update.
Play area issues. To receive an update on an application for grant funding for the play area works.

Tree inspection – To note that Fordhams tree surgeons will carry out tree works (as arranged previously) in the New Year. To further discuss the need for a regular annual tree report.

To note that the Essex Wildlife Trust Rangers have agreed to carry out minor works in the lower woodland in the playing field – work to commence in the New Year.

14. Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
15. Local Government Devolution – To consider the Parish Council's response to the consultation on The Three Unitaries proposal. **Consultation closes on 11.1.2026.**
16. To consider the setting up of a working party to review the following policies before presenting to the full Council (deferred from the last meeting).
 - Complaints Procedure.
 - Internal Financial Controls Policy
 - Financial Regulations.
17. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 19th January 2026.**